



JOB DESCRIPTION

JOB TITLE:

Social Value Assistant Internship

LOCATION:

Across various Berkeley St Edward London Developments

DEPARTMENT:

Employment and Skills

REPORTS TO:

Future Skills Manager

SUMMARY OF ROLE

We are seeking an enthusiastic and motivated **Social Value Assistant Intern** to support the delivery of employment, skills and social value initiatives across our London developments.

This internship offers a hands-on opportunity to gain practical experience in social value delivery within the built environment sector. Working closely with the Employment and Skills team, the intern will support Section 106 Employment & Skills commitments and assist in delivering meaningful initiatives that benefit local communities.

The role is ideal for someone passionate about social impact, community engagement and skills development, who is looking to build experience in social value, regeneration and construction-related programmes.

KEY RESPONSIBILITIES

- Support the Employment and Skills team in delivering social value and Section 106 Employment & Skills commitments
- Assist with community engagement activities, including outreach to schools, colleges, universities and local employment partners
- Help organise and attend careers events, site visits, workshops and local community activities
- Support the coordination of pre-employment programmes, apprenticeships and graduate initiatives
- Assist with data collection, monitoring and reporting of social value outcomes
- Provide administrative and pastoral support to apprentices, graduates and programme participants



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- Support engagement with contractors and supply chain partners to promote training and employment opportunities
- Assist in gathering evidence for Considerate Construction Scheme audits and internal reporting
- Contribute to communications, including project updates, newsletters and social value content
- Represent Berkeley St Edward positively when engaging with local communities and partners

LEARNING & DEVELOPMENT OPPORTUNITIES

As a Social Value Assistant Intern, you will gain exposure to:

- Social value delivery within large-scale regeneration and construction projects
- Section 106 obligations and employment & skills planning
- Community engagement and stakeholder relationship management
- Apprenticeship, graduate and pre-employment programme delivery
- Data reporting and impact measurement
- Working collaboratively across project teams and external partners

SKILLS, EXPERIENCE & ATTRIBUTES

- A strong interest in social value, community engagement, sustainability, regeneration or social impact
- Studying towards, or recently completed, a qualification in a relevant field (e.g. social sciences, construction management, urban studies, community development or similar)
- Strong organisational skills and attention to detail
- Confident communication and interpersonal skills
- Proficiency in Microsoft Office (Word, Excel, PowerPoint)
- A proactive, enthusiastic and willing-to-learn approach
- Flexibility to occasionally attend events outside standard working hours

HOW TO APPLY:

To apply, please send a CV and cover letter to: Hannah.Mu@berkeleygroup.co.uk

Subject: Full Potential Lambeth – Social Value Assistant – [Your Name]

Your cover letter should be no more than 500 words and include:

- A brief introduction to who you are
- Why you would like to join the company
- Relevant skills and experiences for the role
- What interests you about working in this sector

Closing date: Monday 9th of March 2026